



WEB-BASED FUR REGISTRATION: User Guide

Maine Department of Inland Fisheries and Wildlife

Registration URL: maine.gov/online/gametagging

Station Username:

Password:

As a Fur Registration Station, you serve as a representative of the Maine Department of Inland Fisheries and Wildlife, as well as an Agent of the State of Maine. The registration information that you collect provides an important piece in MDIFW's efforts at sound wildlife management. MDIFW personnel process and analyze data to determine estimated population levels, distributions, and management needs to make future recommendations for consideration by the Commissioner, Advisory Council, and the Maine Legislature.

We recognize that many stations register multiple species and that trapping seasons may occur during busy times for your business. We also understand that, as a business owner, you have other challenges to face. However, **accurate and timely registration data are essential to MDIFW's purposes.**

MDIFW appreciates the efforts of those businesses that serve as Fur Registration Stations; they provide a very important service. But, it is critical that clear and accurate data is collected and provided to MDIFW in a timely manner. **Only those stations who comply with these instructions will be eligible for reappointment as Fur Registration Stations.** We hope that we can rely on you for this important responsibility.

If you have any questions or concerns, please contact:

(207) 287-5257

GameFurRegistration.MDIFW@maine.gov

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Sign In

The online application allows a registration station clerk to sign in using credentials unique to the station. A username will be provided to each registration station by MDIFW.

The first time an account is used to login, the password is **station**. There will be a prompt to reset the password to one unique to your store.

Maine.gov A secure, online service provided by the Department of Inland Fisheries and Wildlife

MDIFW Game Tagging

This service is provided by the Department of Inland Fisheries and Wildlife in partnership with InforME. The online application allows Game Tagging Stations to submit tagging information electronically.

Who can use this service?

- Authorized Game Tagging Stations

What is Required?

- To login in you must provide a valid username and password for the tagging station you operate.

Get Help

- Need help submitting an animal registration?
Unable to access the system because of internet connectivity issues?
Please call 1-888-254-4340 for assistance.
- Technical Issues with this application? [Report a Problem](#)



TAGGING STATION SIGN IN

Username*

Password*

[Forgot your password?](#)

Credits **Information** **Technical Support** **Transaction Security**

 [Department of Inland Fisheries & Wildlife](#) [Technical Support](#)  [Maine.gov](#)

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Password Reset

If you forget your password, you can reset it by clicking the [Forgot your password?](#) link on the login page. You will be prompted for your **username** and **email address** on file. After you enter the information, a link will be sent to your email address that will allow you to reset your password.

If you cannot remember your username and/or email, contact technical support at **207-287-5257**.

Maine.gov A secure, online service provided by the Department of Inland Fisheries and Wildlife

MDIFW Game Tagging

Forgot Password



Password Reset

Please provide the information below to reset your password. You must have access to the email address on file with IF&W to reset the password online. Don't know the email address for your account? Please call support the support line at 1-888-254-4340 for assistance.

Username*

Email*

Credits **Information** **Technical Support** **Transaction Security**

 [Department of Inland Fisheries & Wildlife](#) [Technical Support](#)  [Maine.gov](#)

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Reviewing a Trapper's License


You should ask the trapper to provide their license to begin the registration transaction. The **MOSES ID** located on the license will be used to lookup the trapper's information.

Standard Trapping License:

Maine License/Permit - 2018
Department of Inland Fisheries and Wildlife

Expiration Date: **Dec. 31, 2018**
except for licenses with specified periods

MOSES ID#: 4217316
License Number: 96680



Ross, Bob
16 MCKEEN STREET
BRUNSWICK, ME 04011
USA

DOB: 10/29/1942 Sex: M Hair: Brown
Height: 6'2" Weight: 180 Eyes: Brown
Driver's License Number: 855858
Driver's License State: ME

The holder has the following permissions for the calendar year:

Authority	Effective	Cost	Agent Fee
Res Hunt	02-15-2018	26.00	2.00
Spring/Fall Turkey	02-15-2018	20.00	2.00

Issued: **02-15-2018 11:04:18 AM** Agent: 1535

By buying and/or possessing this license, I verify that I have read the license holder statements to the right and I am in compliance.

License holder may detach on perforated lines after reading the statements to the right and verifying compliance.

OPERATION GAME THIEF
1-800-ALERT-US
(253-7887)

DO NOT TRESPASS!
This license does not authorize you to enter private property without permission.

Maine Inland Fisheries and Wildlife
284 State Street
41 State House Station
Augusta, ME 04333-0041
Phone: 207-287-8000
<http://www.mefishwildlife.com/>

I swear/affirm that:

- If buying and/or possessing a firearms hunting license, either I am not a convicted felon or I am a convicted felon with a permit to carry a firearm, or I am not otherwise prohibited by law to possess a firearm.
- If buying and/or possessing a resident license:
 - I am a U.S. citizen domiciled in Maine, or a resident alien domiciled in Maine during the last year and: (1) I have complied with Maine income tax laws; (2) If registered to vote, I am registered in Maine; (3) If licensed to drive, I have applied for a Maine drivers license; and (4) If motor vehicles owned by me and located in Maine, they are registered in Maine; or,
 - I am a member of the U.S. Armed Forces permanently stationed in Maine, or a spouse or child of such a person.
- If buying and/or possessing an apprentice license, I have not held more than four previously and I understand that I must hunt in the presence of a supervisor who meets all the requirements of a supervisor under the apprentice hunter law.
- If buying and/or possessing a firearms, archery, crossbow, or other license or permit with safety course requirements, I certify that I have met all these requirements


Lifetime License:

LIFE OVER-70 LICENSE

MOSES ID #: 2894435

Harry Rabbit
9 Beal Road
Chesterville, ME 04355

DOB: 05/20/1939 Sex: M
Issue Date: May 17, 2018 Eyes: BLU
Permanent Lic# 125168 Doc# 103493



Manual License (no MOSES ID): very uncommon license

2017 MAINE Department of Inland Fisheries and Wildlife License/Permit Year 1-1-2017 to 12-31-2017
Original 2017 License

2711264

Name: Sally Rabbit
Mailing Address: PO Box 29
City/Town: Readfield State: ME Zip: 04357
Legal Residence City/Town: Chesterville State: ME
D.O.B.: 05/20/1939 Hair: BLU Eyes: BLU

License Type	Resident	Non Resident	Alien
Outdoor Firearms	<input type="checkbox"/> 1887 \$35	<input type="checkbox"/> 2489 \$15	<input type="checkbox"/> 1887 \$35
Deer Harvest Fund	<input type="checkbox"/> 1883 \$10	<input type="checkbox"/> 1883 \$10	<input type="checkbox"/> 1883 \$10
Deer Predation Fund	<input type="checkbox"/> 1875 \$10	<input type="checkbox"/> 1875 \$10	<input type="checkbox"/> 1875 \$10
Fish	<input type="checkbox"/> 1753 \$25	<input type="checkbox"/> 1766 \$64	<input type="checkbox"/> 1721 \$84
Hum/Fish Combo	<input type="checkbox"/> 1751 \$43	<input type="checkbox"/> 1772 \$150	<input type="checkbox"/> 1720 \$191
Hunt	<input checked="" type="checkbox"/> 1752 \$36	<input type="checkbox"/> 1757 \$115	<input type="checkbox"/> 1759 \$140
Archery/Fish Combo	<input type="checkbox"/> 1744 \$43		
Archery	<input type="checkbox"/> 1754 \$26	<input type="checkbox"/> 1758 \$35	<input type="checkbox"/> 1723 \$85
Crowdow	<input type="checkbox"/> 1692 \$26	<input type="checkbox"/> 1691 \$56	<input type="checkbox"/> 1694 \$80
Junior Hunt	<input type="checkbox"/> 1750 \$8	<input type="checkbox"/> 1755 \$35	<input type="checkbox"/> 1755 \$35
Small Game	<input type="checkbox"/> 1749 \$15	<input type="checkbox"/> 1708 \$25	<input type="checkbox"/> 1722 \$80
3 Day Small Game		<input type="checkbox"/> 1748 \$50	<input type="checkbox"/> 1748 \$50
Muzzleloading	<input type="checkbox"/> 1786 \$13	<input type="checkbox"/> 1287 \$69	<input type="checkbox"/> 1788 \$79
Migratory Waterfowl	<input type="checkbox"/> 1713 \$7.25	<input type="checkbox"/> 1713 \$7.25	<input type="checkbox"/> 1713 \$7.25
Phonetic	<input type="checkbox"/> 1764 \$15	<input type="checkbox"/> 1764 \$15	<input type="checkbox"/> 1764 \$15
Spring/Fall Turkey	<input checked="" type="checkbox"/> 1752 \$20	<input type="checkbox"/> 1852 \$30	<input type="checkbox"/> 1852 \$30
Beal Permit	<input type="checkbox"/> 1796 \$22	<input type="checkbox"/> 1797 \$34	<input type="checkbox"/> 1797 \$74
Coyote Night Hunt	<input type="checkbox"/> 1782 \$4	<input type="checkbox"/> 1782 \$4	<input type="checkbox"/> 1782 \$4
Six Water Registry	<input type="checkbox"/> 1871 No Fee	<input type="checkbox"/> 1871 No Fee	<input type="checkbox"/> 1871 No Fee
1 Day Fish	<input type="checkbox"/> 1762 \$11	<input type="checkbox"/> 1762 \$11	<input type="checkbox"/> 1762 \$11
3 Day Fish	<input type="checkbox"/> 1766 \$23	<input type="checkbox"/> 1769 \$23	<input type="checkbox"/> 1769 \$23
7 Day Fish	<input type="checkbox"/> 1763 \$43	<input type="checkbox"/> 1763 \$43	<input type="checkbox"/> 1763 \$43
15 Day Fish		<input type="checkbox"/> 1767 \$47	<input type="checkbox"/> 1767 \$47
Military Hunt/Fish	<input type="checkbox"/> 1790 \$3		
Military Sport/Fish	<input type="checkbox"/> 1710 \$20		
Military Sport Hunt	<input type="checkbox"/> 1730 \$10		
Military Sport Fish	<input type="checkbox"/> 1729 \$10		
Exp Archery Either Sex	<input type="checkbox"/> 1479 \$32	<input type="checkbox"/> 1479 \$32	<input type="checkbox"/> 1479 \$32
Exp Archery Antelope	<input type="checkbox"/> 1478 \$12	<input type="checkbox"/> 1478 \$12	<input type="checkbox"/> 1478 \$12
Supergoat	<input type="checkbox"/> 1699 \$201		
Apprentice Hunt	<input type="checkbox"/> 1840 \$26	<input type="checkbox"/> 1841 \$135	
Apprentice Crowbow	<input type="checkbox"/> 1843 \$26	<input type="checkbox"/> 1846 \$54	
Apprentice Archery	<input type="checkbox"/> 1843 \$26	<input type="checkbox"/> 1844 \$25	
Apprentice Small Game	<input type="checkbox"/> 1842 \$75		
November-Beal Permit	<input type="checkbox"/> 1847 \$40	<input type="checkbox"/> 1847 \$40	<input type="checkbox"/> 1847 \$40
Novembre Trail Fund	<input type="checkbox"/> 1843 \$25	<input type="checkbox"/> 1843 \$25	<input type="checkbox"/> 1843 \$25
Subtotal	446		
Agent Fee (Maximum \$0.00)	44		
TOTAL	490		
Total Authorities Sold	2	<input type="checkbox"/> Duplicate 1891	

MIGRATORY BIRD PROGRAM PARTICIPANT IN 2017? Yes No
Did you fish in tidal waters of the State of Maine last year? Yes No
If yes, please number is required. Please Number _____
Agent's: 153 Issuer's initials: Bob
Issue Date: 05/01/2017 Issue Title: CG-80 and SM
Start Date: 05/01/2017 Start Time: 08:00 am PM
By buying and/or possessing this license, I verify that I have read the license holder statement and I am in compliance.

License # _____ Species _____ License # _____
Name _____
Address _____

Registering an Animal

- 1) To begin a registration transaction, enter the **Station's Registration Agent First and Last Name** on the Main Menu page. This will identify which clerk within the registration station submitted the animal.
- 2) Select **Fur** if your station has the ability to register big game.
- 3) Select the **Fur Registration Type** from the dropdown menu.
- 4) Choose **Yes** if you have the **MOSES ID** of the trapper. Enter that number in the box below, and enter the trapper's **Last Name** (the MOSES ID and last name need to match).

If you do not have the MOSES ID or if the name and MOSES ID do not match, select **No** and attempt to lookup the trapper by **Name** and **Date of Birth** (more on page 6 of the guide).

- 5) After entering all of the information, click **Continue**.

Main Menu User: TRAIN_MDIFW - train_MDIFW

MDIFW Game & Fur Tagging

Tag Animal

Use the fields below to tag an animal. You may search for a hunter/trapper using a MOSES ID Number or Name and Date of Birth. You may also use the options in the right navigation to manage your account details and to print an invoice for amount due to IF&W for tagging transactions.

- 1) **Station's Registration Agent First and Last Name***
- 2) **What are you registering? ***
 Big Game
 Fur
- 3) **Fur Registration Type***
- 4) **Do you know the hunter/trapper's MOSES ID Number***
 Yes

Hunter/Trapper MOSES ID Number*

Last Name*

 No
- 5)

Trapper Not Found

If you entered a **MOSES ID** and the trapper is not found, first click the [Search Again](#) link. Confirm that the MOSES ID was entered correctly. If still no results are found, attempt to lookup the trapper by **Name** and **Date of Birth**.

If you entered the Name and Date of Birth and the trapper is not found, first click the **1)** [Search Again](#) link. Confirm that the Name and Date of Birth were entered correctly and try again.

If still no results are found, you may need to ask the trapper if they go by a shortened name or nickname that their license may be listed under (e.g. "Dan, Danny, Daniel"). Do not punctuate any part of the name (e.g. hyphenated last name, apostrophes).

Finally, if there is still no MOSES profile found, you can continue with the registration transaction by clicking the link **2)** [Create new hunter/trapper in MOSES](#)

Note: Doing this will create a new profile with no license information attached to it. You will be required to enter in the complete profile (eye color, weight, address, etc.) in addition to the license and permit information.

The screenshot shows the MDIFW Game & Fur Tagging website interface. At the top, it says "Maine.gov A secure, online service provided by the Department of Inland Fisheries and Wildlife". Below that is the header "MDIFW Game & Fur Tagging". The main content area is titled "Tag Animal" and shows a "Hunter/Trapper Information" section. A red-bordered box contains the message: "The hunter/trapper tagging this animal has not been found in the database. Please verify the name and date of birth were entered correctly and search again." Below this message are two links: "Search Again" and "Create new hunter/trapper in MOSES". To the left of these links are red annotations: "1)" next to "Search Again" and "2)" next to "Create new hunter/trapper in MOSES". On the right side of the page, there is a "USER OPTIONS" menu with links for "Home", "Manage Station Information", "Print Invoice", and "Logout". At the bottom of the page, there are four columns of information: "Credits" (with the inforME logo and copyright notice), "Information" (with links to Department of Inland Fisheries & Wildlife, Maine.gov, and Site Policies), "24/7 CONTACT INFORMATION" (with phone numbers for Call-In Registration and Tech Support, and an email address), and "Transaction Security" (with a lock icon and the Maine.gov logo).

Trapper Found but License is Not in the System

If the system finds the trapper you entered but the **required license** is not listed, you will need to manually enter this information.

- 1) Select the license type from the dropdown menu.
- 2) Enter the trapper's license number.

If the trapper does not have a license, continue to page 8 of the guide.

If you believe that the wrong profile was selected, you can click the [Wrong Hunter/Trapper?](#) link at the bottom of the page to return to the previous step and re-enter the trapper's information.

If there were multiple trappers found after entering the name and date of birth, continue to page 9 of the guide.

1) 2)

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MDIFW Game & Fur Tagging

Tag Animal

User: TRAIN_MDIFW - train_MDIFW

USER OPTIONS

- Home
- Manage Station Information
- Print Invoice
- Logout

Hunter/Trapper Information

The hunter/trapper tagging this animal has been found in the MOSES database, but we did not find a valid license and/or permit required to tag this animal. Please provide the information below in order to continue tagging the animal

[Edit Hunter/Trapper Information](#)

Name: Peter Rabbit
MOSES ID: 2894432
Date of Birth: 05/20/1959
Hair Color: Blonde
Eye Color: Blue
Height: 5' 10"
Weight: 185
Gender: Male

Residency

Country: United States
Residency City/Town: CHESTERVILLE
Residency State/Province: Maine

Physical Address

Country: United States
Physical Address: 9 BEAL ROAD
City/Town: CHESTERVILLE
State/Province: Maine
Zip Code: 04355

Mailing Address

Mailing Country: United States
Mailing Address: PO BOX 29
City/Town: READFIELD
State/Province: Maine
Zip Code: 04355
Phone Number: 2078675309
Email Address: peter_rabbit@hotmail.com

Active Holdings:

License Type*
--

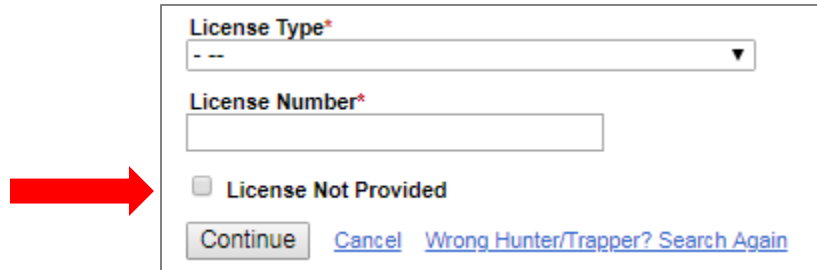
License Number*

License Not Provided

[Wrong Hunter/Trapper?](#) [Search Again](#)

Trapper Found but Does Not have License

If the system is prompting you to select a license, but the trapper is not providing the required document, then you check the box for **License Not Provided**.



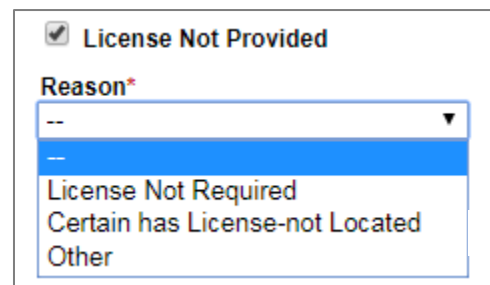
The screenshot shows a form with the following elements: a dropdown menu for "License Type*" with "--" selected; a text input field for "License Number*"; a checkbox labeled "License Not Provided" which is highlighted by a red arrow; and three buttons at the bottom: "Continue", "Cancel", and "Wrong Hunter/Trapper? Search Again".

If you selected **License Not Provided**, you will then choose a **Reason** from the dropdown list.

In some cases, a license is not required to tag fur (e.g. certain landowners, children under 10, roadkill)

Or the trapper might be certain they have a license but cannot find it during registration.

If the trapper is not showing you their license for a different reason, select **Other**.



The screenshot shows a form where the "License Not Provided" checkbox is checked. Below it is a dropdown menu for "Reason*" with a list of options: "--", "License Not Required", "Certain has License-not Located", and "Other".

If you select **Other**, a text box will appear below where you can type out the situation. In some situations, you will then need to authenticate the trapper's identity using their State ID or Driver's License.

Multiple Trappers Found

When searching by **Name** and **Date of Birth (MM/DD/YYYY)**, the system may find multiple MOSES profiles for the trapper. You will be asked to select one to continue. Choose the option that has the most up-to-date information.

If you select Continue to view the trapper's full profile. If it appears that the information is incorrect (e.g. no license listed), click [Wrong Hunter/Trapper?](#) to go back and select a different profile that may have the correct license and permit information associated with it.

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MDIFW Game & Fur Tagging


Tag Animal

Hunter/Trapper Information

Multiple hunters/trappers were found with the name and date of birth provided. Please select the customer associated with this tagging transaction.

Select	Hunter/Trapper Information
<input type="radio"/>	Name: Roger Rabbit Date of Birth: 05/20/1959 Street Address: 9 BEAL ROAD City/Town: CHESTERVILLE ZIP Code: 04355
<input type="radio"/>	Name: Roger Rabbit Date of Birth: 05/20/1959 Street Address: 9 BEAL ROAD City/Town: CHESTERVILLE ZIP Code: 04355

[Cancel](#) [Wrong Hunter/Trapper? Search Again](#)

Credits  Copyright © 2019 All rights reserved.	Information Department of Inland Fisheries & Wildlife Maine.gov Site Policies	24/7 CONTACT INFORMATION Call-In Registration (internet/website down): 1-888-254-4340 Tech Support (questions about website or tagging): 207-287-5257 Non-emergency questions/comments: GameFurRegistration.MDIFW@maine.gov
---	---	--

Edit Trapper Information

If a trapper's information needs to be updated, select the [Edit Hunter/Trapper Information](#) link in the top right corner of the page to update the information. If a trapper wants to receive a record of their transaction, they must have a current email address in their MOSES profile.

Once the profile has been edited, click **Continue** to proceed with registering the animal.

Note: you cannot edit the Name, MOSES ID, or Date of Birth. If these fields need to be corrected, the trapper must contact MDIFW.

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MDIFW Game Tagging

Tag Animal

User: DURHAM GET-N-GO - durham

USER OPTIONS

- [Home](#)
- [Manage Station Information](#)
- [Print Invoice](#)
- [Logout](#)

Hunter Information

You specified that you need to edit the hunter's information on file. Please provide the new information in the fields below.

Name: Larry David
MOSES ID: 4217303
Date of Birth: 07/02/1947

Eye Color*
Brown

Hair Color*
Other

Height*
5 11

Weight*
176

Gender*
Male

Residency City/Town*
Augusta

Residency State/Province*
Maine

Residency Country*
United States

Physical Address*
45 COMMERCE DRIVE

City/Town*
AUGUSTA

State/Province*
Maine

ZIP Code*
04330

Country*
United States

Mailing Address is Same as Physical*

Yes
 No

Phone Number*
2076212600

Email Address
pentest@informe.org

Confirm Email Address
pentest@informe.org

Tag Animal for Trap, Hunt, Roadkill, ADC, Depredation

- 1) Select the first **Species To Be Tagged**.
Note: only IFW wardens and biologists can tag bobcat and otter.
- 2) For that species, type the first 2-3 letters for the **Town Animal was Killed**.
 A list will appear based on those first few letters. Click on the correct town/city to select it.
- 3) **County Where Animal Was Killed** is automatically entered by the system based on the town you chose.
- 4) For that species in that town, choose the **Kill Date Month** and **Year** from the dropdown lists.
Note: you cannot enter a kill date in the future.
- 5) Enter the number of species taken from that town on that kill date.
- 6) Click **Add to List**.

Add Fur Registrations

Species To Be Tagged*

Town Animal was Killed*

County Where Animal Was Killed*

Kill Date
 Month* Year*

Enter # Taken*

[Cancel](#)

Enter # Taken*

Trap Types Used Note: These must total the # Taken

Conibear with exclusion*

Foothold*

Other*

Unknown*

If trapper is registering **fisher** and/or **marten**, you must enter the number taken using each trap type.

If a certain trap type was not used, you must enter **zero** for that trap.

Continue adding to list until all species, towns of kill, and kill dates have been entered for that trapper.

If any entries need to be corrected, you can select the [Edit](#) link. If any entries need to be removed, you can select either or the [Delete](#) link.

Fur Registration List							
Species	Town	County	Month	Year	Amount	Trap Type	Action
Beaver	Abbot	Piscataquis	February	2019	5	N/A	Edit / Delete
Fisher	Ashland	Aroostook	October	2018	6	C3, F3	Edit / Delete



Once all of the fur has been entered and added to list, click **Finalize Registration**.

[Cancel](#)

In **red**, the system calculates how many seals are required. The system automatically enters the lowest seal number your station has available.

If you want to use a different starting number, delete the automatic selection and enter your first seal number.

Note: beginning with the starting seal, make sure that you have all seals needed for this trapper in chronological order.

Seals Required

11 Fur Seals
Enter Starting Seal Number

[Enter Additional Fur](#) [Cancel](#)

If you need to enter more fur for the trapper, click [Enter Additional Fur](#) to be brought back to the previous page.

After you have gathered all of the required seals, click **Continue**. You will then be shown a review page to ensure everything is accurate.

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MDIFW Game & Fur Tagging

Tag Animal User: TRAIN_MDIFW - train_mdifw

Tag Animal

Hunter/Trapper Information [Edit Hunter/Trapper Information](#)

Name: Peter Rabbit
 MOSES ID: 2894432
 Date of Birth: 05/20/1959
 Hair Color: Blonde
 Eye Color: Blue
 Height: 5' 10"
 Weight: 185
 Gender: Male

Residency

Country: United States
 Residency City/Town: CHESTERVILLE
 Residency State/Province: Maine

Physical Address

Country: United States
 Physical Address: 9 BEAL ROAD
 City/Town: CHESTERVILLE
 State/Province: Maine
 Zip Code: 04355

Mailing Address

Mailing Country: United States
 Mailing Address: PO BOX 29
 City/Town: READFIELD
 State/Province: Maine
 Zip Code: 04355
 Phone Number: 2078675309
 Email Address: peter_rabbit@hotmail.com
 Active Holdings:
 License: 1736 - Resident Trapping - 1234

USER OPTIONS

[Home](#)
[Manage Station Information](#)
[Print Invoice](#)
[Logout](#)

Fur Registration List

Species	Town	County	Month	Year	Amount	Trap Type	Seal Type	Action
Beaver	Abbot	Piscataquis	February	2019	5	N/A	Fur	Edit / Delete
Fisher	Ashland	Aroostook	October	2018	6	C3, F3	Fur	Edit / Delete
					Total: 11			

Seals Required

All required seals have been successfully assigned

11 Fur Seals
 Seals assigned: 10000 - 10010

Tagging Station Clerk - Read this to the hunter/trapper: "I confirm that this is accurate."
 Tagging Station Clerk - Please read "I confirm that this is accurate."

[Cancel](#) Send for Administrative Review

There are two checkboxes at the bottom of the page. You must confirm that the information is accurate and read the statement to the trapper so they can confirm that the information is accurate.

Tagging Station Clerk - Read this to the hunter/trapper: "I confirm that this is accurate."

Tagging Station Clerk - Please read "I confirm that this is accurate."

[Cancel](#) Send for Administrative Review

If something about the transaction seems suspicious or incorrect, you can check the box at the bottom of page to **Send for Administration** Checking the box will email the information to a warden. This is a tool for you to use at your discretion.

Confirmation

After successfully completing the registration transaction, a confirmation page will be displayed containing all the information that was entered during the transaction.

The trapper will receive a copy of this information to their email address if it is part of their MOSES record or was entered during the transaction.

At the bottom of the page, a list of assigned seals and payment due to the station is show.

Fur Registration List							
Please ensure each seal is on the correct animal							
Species	Town	County	Month	Year	Seal #	Trap Type	Seal Type
Beaver	Ashland	Aroostook	October	2018	10001	N/A	Fur
Beaver	Ashland	Aroostook	October	2018	10002	N/A	Fur
Beaver	Ashland	Aroostook	October	2018	10003	N/A	Fur
Beaver	Ashland	Aroostook	October	2018	10004	N/A	Fur
Beaver	Ashland	Aroostook	October	2018	10005	N/A	Fur
Fisher	Greenville	Piscataquis	November	2018	10006	Conibear	Fur
Fisher	Greenville	Piscataquis	November	2018	10007	Conibear	Fur
Fisher	Greenville	Piscataquis	November	2018	10008	Conibear	Fur
					Total:8		
Amount Due: \$2.00							
<input type="button" value="Home"/>							

After putting a seal on each fur and collecting the registration fee, click **Home** to be brought back to the start. If the webpage is unused for an hour, the system will timeout and make you log in again before registering an animal.

Replace Broken Seal

After entering the Registration Agent Name, select **Replace Broken Seal** for the Registration Type and enter the trapper's MOSES ID or name and date of birth. Click **Continue**.

Fur Registration Type*

- Replace Broken Seal ▾
-
- Trap
- Hunt
- Import
- Roadkill
- ADC
- Replace Broken Seal
- Depredation

At the bottom of the trapper information page, enter the number of the seal that broke. If that number is not available, check the box below and click continue.

Note: the original seal number must match the trapper in order to continue.



Seal Number Replacement

Please enter the OLD Seal Number that is being replaced

Original Seal Number:

 I don't have the original seal number available

If you check the box **I don't have the original seal number available**, a list of all fur registered to that trapper will be shown. Click [Select](#) next to the record the trapper wishes to replace the seal.

After entering the original seal number or selecting the record from the list, enter the new replacement seal at the bottom of the next page.

Seal Number Replacement

Species	Town	County	Month	Year	Trap Type	Seal Type	Seal #
Beaver	Bangor	Penobscot	May	2018	N/A	Fur	10000

Seals Required

1 Beaver Seal

New Seal Number:

 I confirm that the old and new seal numbers are accurate

Check the box to confirm that the old and new seals are accurate, and click **Continue**.

Seal Number Replacement

Original Seal Number: 10000

Seal Number Successfully Replaced

Species	Town	County	Month	Year	Trap Type	Seal Type	Seal #
Beaver	Bangor	Penobscot	May	2018	N/A	Fur	10100

Continue

An updated record with the new seal number will confirm that it was successfully replaced.

Import Fur

After entering the Registration Agent Name, select **Import** for the Registration Type and enter the trapper's MOSES ID or name and date of birth.

Click **Continue**.

Select a valid trap/hunt license if it is listed or check the box **License Not Provided** and choose the reason **License Not Required**.

Tag Animal information entry is the same except town of kill is not required.

Proceed as you would with any other Fur Registration Type.



The screenshot shows a dropdown menu titled "Fur Registration Type*" with the following options: Import (selected), --, Trap, Hunt, Import, Roadkill, ADC, Replace Broken Seal, and Depredation.

Fur Seals

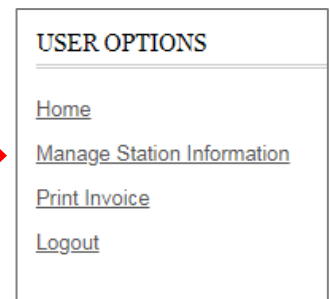
At the end of the last fur season, please return any unused seals to MDIFW. New seals will be issued for the following year.

When your station drops below 15% of your allotted seals, a notification will automatically be sent to MDIFW to mail more seals to your station and add them to your online station profile. You can also contact project support at GameFurRegistration.MDIFW@maine.gov

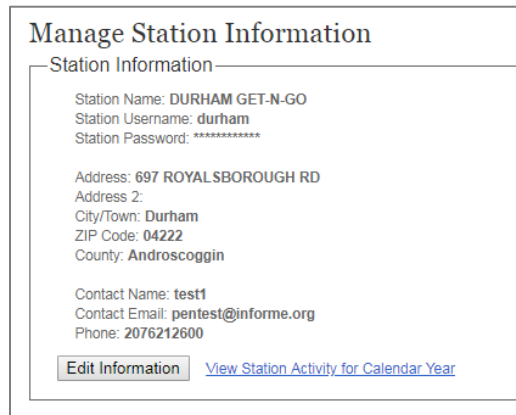
Note: Only seals allocated to your online station profile can be used to register fur.

Station Information

Under "USER OPTIONS" on the top right of webpage (bottom if using tablet/phone), clicking **Manage Station Information** will display information currently file.



The screenshot shows a menu titled "USER OPTIONS" with the following links: Home, Manage Station Information, Print Invoice, and Logout.



The screenshot shows the "Manage Station Information" page with the following details:

Station Information

Station Name: DURHAM GET-N-GO
Station Username: durham
Station Password: *****

Address: 697 ROYALSBOROUGH RD
Address 2:
City/Town: Durham
ZIP Code: 04222
County: Androscoggin

Contact Name: test1
Contact Email: pentest@informe.org
Phone: 2076212600

[Edit Information](#) [View Station Activity for Calendar Year](#)

If information needs to be updated or you want to change the password, click "Edit Information". Station and user name cannot be revised.



All completed registration transactions can be found by clicking [View Station Activity for Calendar Year](#) link.



The species filter allows only one type of animal to be shown. The list of entries can be increased from only showing 10 records at a time to 25, 50, or 100 records. Each column has an arrow that, when selected, will sort the records in order of that column. For example, clicking the arrow under **Seal Number** will sort the records in numerical seal order.


Manage Station Information








Station Activity

The transactions for the current year are displayed for review below.

Species filter: All  

Show 10  entries 



Kill Date 	Seal Date 	Hunter/Trapper name 	Hunter/Trapper phone # 	Animal sex/age 	Kill town 	Seal Number 
07/23/2020 07:23 AM	07/23/2020 10:16 AM	Jack Rabbit	207-867-5309	Bear / Adult Male	T2 R13 WELS	71561
October 2018	07/23/2020 11:12 AM	Peter Rabbit	207-867-5309	Beaver	Andover	50050
February 2020	07/23/2020 10:51 AM	Jack Rabbit	207-867-5309	Beaver	Littleton	50021
February 2020	07/23/2020 10:51 AM	Jack Rabbit	207-867-5309	Beaver	Littleton	50022
February 2020	07/23/2020 10:51 AM	Jack Rabbit	207-867-5309	Beaver	Littleton	50023
February 2020	07/23/2020 10:51 AM	Jack Rabbit	207-867-5309	Beaver	Littleton	50024
February 2020	07/23/2020 10:51 AM	Jack Rabbit	207-867-5309	Beaver	Littleton	50025
July 2020	07/23/2020 10:51 AM	Jack Rabbit	207-867-5309	Beaver	Monticello	50026
July 2020	07/23/2020 10:51 AM	Jack Rabbit	207-867-5309	Beaver	Monticello	50027
July 2020	07/23/2020 10:51 AM	Jack Rabbit	207-867-5309	Beaver	Monticello	50028

Showing 1 to 10 of 16 entries Previous 2 Next

To post registrations at your station by species, print the **Station Activity** list using print functions in your browser.

Technical Support

If it is impossible to enter the fur information online (e.g. **loss of internet connectivity**), contact call-in registration at **1-888-254-4340** to enter the harvest information via phone 24 hours a day and 7 days a week.

Do not let the trapper leave without registering the fur and **do not** use a paper registration book.

Contact technical support at **207-287-5257** for any issues with the system to connect with a MDIFW biologist 24 hours a day and 7 days a week.

For non-emergency questions or comments, contact GameFurRegistration.MDIFW@maine.gov

All contacts are listed at the bottom of every page of the registration system.

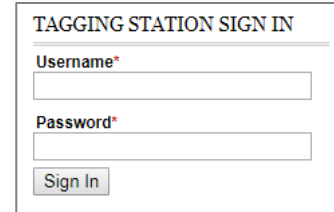
Self-Training

Visit the training website: <https://54.90.225.65/online/training/gametagging/index.html>

If your computer **flags** the site for security, select Advanced/Details and click Proceed to/Visit the website.

Sign in using the following credentials
(visit page 3 of this User Guide for visual instructions):

Training Station Username:
Training Password: **train**
Click Sign In



TAGGING STATION SIGN IN

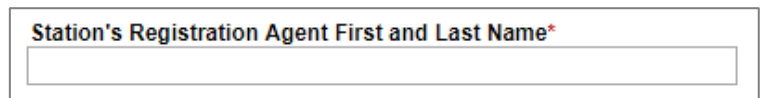
Username*

Password*

Sign In

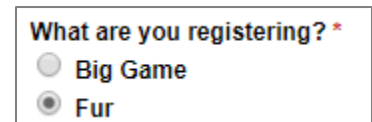
You will advance to the **Main Menu** page to begin registering an animal (visit page 5 of this User Guide for visual step-by-step instructions):

Type in your name as the clerk.



Station's Registration Agent First and Last Name*

If your station is able to register big game and fur, select **Fur**.



What are you registering? *

Big Game

Fur

For **Fur Registration Type**, choose **Trap** or **Hunt** from the dropdown menu.



Fur Registration Type*

Trap

--

Trap

Hunt

Import

Roadkill

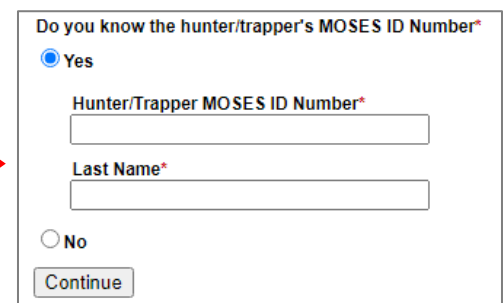
ADC

Replace Broken Seal

Depredation

For the first training example—perfect MOSES ID entry—select **Yes** under **Do you know the trapper's MOSES ID Number***
(visit page 4 of this User Guide to view MOSES IDs on a license)

Enter the ID: 2894432
Enter the Name: Rabbit
Click Continue.



Do you know the hunter/trapper's MOSES ID Number*

Yes

Hunter/Trapper MOSES ID Number*

Last Name*

No

Continue

You will advance to the **Trapper Information** page. This example includes the appropriate license for registering fur. Confirm all fields are correct with the trapper. To edit any trapper information, select the [Edit Trapper Information](#) link in the top right corner (see page 10 of this User Guide for a visual example). Once the information has been edited, click Continue to proceed with registering the fur. Please turn to pages 11-14 of this User Guide for step-by-step visual instructions on how to fill out this page and finish registering the fur.

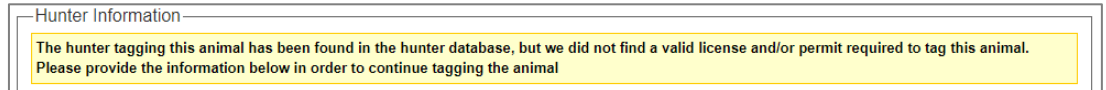
For the second training example—no license found—select **Yes** under **Do you know the trapper’s MOSES ID Number*** (see page 8 of this User Guide for a visual example).

Enter the ID: 2894431

Enter the last name: Rabbit

Click Continue.

At the top of the **Trapper Information** page, a yellow banner will indicate that the trapper is in the database but lacks a license for the fur.



At the bottom of the **Trapper Information** page, you will add the license information.

Active Holdings:

- 1766 NR Season Fish [02/14/2018 - 12/31/2018]

License Type*

--

License Number*

You would choose the **License Type*** from the dropdown menu, and then enter the **License Number***.

However, there are instances where the license number was not provided. Check the box for **License Not Provided**.

Next, choose the **Reason*** the license was not provided from the dropdown menu.

0

You are still able to move forward and register the fur even if you are not shown the license.

License Not Provided

Reason*

--

License Not Required

Certain has License-not Located

Other

You will advance to the **Tag Animal** page. Please turn to pages 11-14 of this User Guide for step-by-step visual instructions on how to fill out this page and finish registering the fur, or select **Cancel** at the bottom of the page to be taken back to the beginning of the training.

For the third training example—no MOSES ID found—select **No** under **Do you know the trapper’s MOSES ID Number***

Enter the first name: Roger

Enter the last name: Rabbit

Enter the birth date: 05/20/1959

Do you know the hunter/trapper’s MOSES ID Number*

Yes

No

Please enter the following information for the hunter/trapper

First Name*

Last Name*

Suffix

--

Date of Birth*

Example: MM/DD/YYYY

__/__/____

Continue

In this example, multiple profiles are found. You want to choose the profile with the most up-to-date information. As the trapper information is identical, select the first option to reveal the full profile.



Tag Animal

Hunter Information

Multiple hunters were found with the name and date of birth provided. Please select the customer associated with this tagging transaction.

Select	Hunter Information
<input type="radio"/>	Name: Roger Rabbit Date of Birth: 05/20/1959 Street Address: 9 BEAL ROAD City/Town: CHESTERVILLE ZIP Code: 04355
<input type="radio"/>	Name: Roger Rabbit Date of Birth: 05/20/1959 Street Address: 9 BEAL ROAD City/Town: CHESTERVILLE ZIP Code: 04355

[Cancel](#) [Wrong Hunter? Search Again](#)

Click Continue.

The bottom of the **Trapper Information** page does not show any active license or permit options. Since there were two profiles to choose from, this option is likely an inactive profile.

Click the link [Wrong Hunter/Trapper? Search Again](#) at the bottom of the page to be taken back to the beginning.

Select **No** under **Do you know the trapper's MOSES ID Number*** and enter Roger Rabbit 05/20/1959

Select the second option.



Click Continue.

Hunter Information

Multiple hunters were found with the name and date

Select	Hunter Information
<input type="radio"/>	Name: Roger Rabbit Date of Birth: 05/20/1959 Street Address: 9 BEAL ROAD City/Town: CHESTERVILLE ZIP Code: 04355
<input type="radio"/>	Name: Roger Rabbit Date of Birth: 05/20/1959 Street Address: 9 BEAL ROAD City/Town: CHESTERVILLE ZIP Code: 04355

[Cancel](#) [Wrong Hunter? Search Again](#)

The Trapper Information includes the license and, therefore, is the most up-to-date profile.

Click Continue to advance to the **Tag Animal** page.

For the fourth training example—no trapper found—select **No** under **Do you know the trapper’s MOSES ID Number*** and enter any name and birth date not used in this training (see page 6 of this User Guide for a visual example).

Click Continue to advance to the **Trapper Information** page.

Hunter Information

The hunter tagging this animal has not been found in the hunter database.
Please verify the name and date of birth were entered correctly and search again.

[Search Again](#)

If you have searched multiple times and have been unable to find the hunter by name and date of birth you may continue and enter their information
[Create new hunter in MOSES](#)

In a real-world situation, you would select [Search Again](#) to be brought back to the start page to re-enter the trapper’s name and birth date, making sure that all fields are correct and ask the trapper if they go by a shortened name or nickname that their license may be listed under (e.g. “Dan, Danny, Daniel”).

For this example, the trapper does not exist in MOSES, so select [Create new hunter in MOSES](#)

You will create a MOSES profile for the trapper by filling out all required information, as well as the license and permit used. Click Continue to advance to the **Tag Animal** page. Please turn to pages 11-14 of this User Guide for step-by-step visual instructions on how to fill out this page and finish registering the animal, or select [Cancel](#) at the bottom of the page to be taken back to the beginning of the training.

Frequently Asked Questions

Q: My internet connection is down—how do I register an animal?

A: Contact the call center at **1-888-254-4340**. You and the hunter will register the animal over the phone.

Q: Why can I not enter a county/WMD?

A: County and WMD are automatically selected based on town. Be sure that as the first few letters of the town are typed in, you are selecting the appropriate town from the dropdown list. Typing out the full town name is not recognized by the system.

Q: The box to enter town name is being auto-filled—how can I see the town dropdown list?

A: That is a computer-specific problem; the website is not generating the auto-fill. Using a different internet browser can solve the problem. You can also use the scroll wheel or cursor to move the screen which can remove that auto-fill overlay.

Q: Why is the town I want to select is not available on the dropdown list?

A: Only official towns are recognized. Consult a gazetteer for the correct name. For township and range, the format is T# R# with a space between township and range. Towns like St Agatha should be entered as “saint”.

Q: When I enter a seal number, why do I keep getting an error?

A: Skip that seal and use a different one to finish registering the harvest. Contact GameFurRegistration.MDIFW@maine.gov with the seal number(s) and the problem. Each seal can only be used once—a previous registration may have accidentally entered your current seal number, which cannot be used again. Once the problem is fixed, you will be contacted and can use that seal for the next registration.

Q: I submitted a harvest record but made a mistake—how can I correct the information?

A: Send an email to GameFurRegistration.MDIFW@maine.gov with the seal number of the harvest record and explain what information needs to be corrected.

Q: Why is the season I want to select not available?

A: Double-check the date of kill above. The list of seasons is based on the date the animal was killed.

Q: Why am I getting an error on the date of kill?

A: Assuming you entered the format correctly (MMDDYYYY), you cannot enter a date in the future.

Q: The hunter has a permit—why is the choice not available on the permit dropdown list?

A: Assuming you have the correct hunter profile (double-check name and address) the permit is not yet in the MOSES system. On the dropdown list, select **Permit not listed**. You will then manually enter the permit type and number in the boxes that appear below.

Q: A landowner came in without a license. How do I register the animal?

A: On the hunter information page, check the box near the bottom that says **License Not Provided**. For reason choose **Landowner Hunt own Land**.

Q: When I am on the review page to submit a registration, why am I brought back to the start of the session?

A: Be certain that you are clicking on the box **Submit Tag** and not hitting "Enter" on the keyboard. Hitting "Enter" inadvertently selects [Cancel](#) and starts the transaction all over.

Q: When I begin to register an animal, why do I have to sign in again?

A: The system will timeout after one hour of inactivity. If you go that long without registering an animal, you will have to sign in.

Q: Do I need a printer?

A: MDIFW does not require any printed documents. As a registration station, you can print for your own benefit (e.g. printing your Station Activity to post a list of all animals registered that season).